

BELVIDERE TOWNSHIP BOARD MEETING OCTOBER 12, 2010

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Zeien, Turner and Supervisor Murphy Trustee Robertson is not in attendance for the board meeting. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to accept the minutes from the last regular board meeting on September 28th 2010. The motion was 2nd by Trustee Zeien and passed with four ayes no nays one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ Dan (our building maintenance person for the Township) has finished caulking the windows in the Township building. Pat is waiting for a letter from Architect Jeff Ernest regarding maintenance of the exterior block on the Township building, this letter will then be sent out to contractors for bids. A check from Belvidere Township for \$500 was given to the Boone County Conservation District for their Safety Program. The Conservation District will report to the Township how the money was spent. Matt Warneke dropped off a reimbursement pkg. for the EPA regarding the work done on the Township building on 5th Ave. we should receive a \$108,000 from the EPA towards the work on 5th Ave.

Highway Commissioner's Report ~ the new building is done and we should receive 500 tons of salt in about ten days. The total price for the purchase of a new Highway Dept truck is \$42,227.

Assessor's Report ~ the Assessor's office is visiting 50 homes a day during their reassessment. 26.7 is the return rate on the questionnaires sent out by the Assessor's office.

Clerk's Report ~ the Belvidere Park District is getting ready for the 2010 Holiday Season and are looking for sponsors for the Holiday Lights Display in the Belvidere Park to participate the cost is \$125 to \$999 this is a group display. If a business or organization wants to have their own display the cost is a \$75 entry fee plus the cost of the display itself. The Park District's deadline for both of these programs is November 8, 2010. The Boone County 4-H Federation is again sponsoring the Hometown Christmas Tree's at the Community Building. If an organization would like to participate the cost is \$30 this fee covers the cost of the tree to be furnished by the 4-H Federation. It is up to the participating organization to pay for all the tree decorations and any gifts that might be given along with the tree to a needy family. The deadline for participation is November 10, 2010.

Trustee's Report ~ Trustee Carlson, no report at this time. Trustee Robertson, not in attendance no report at this time. Trustee Zeien, nothing to report at this time. Trustee Turner, nothing to report at this time.

Unfinished Business ~ Security Cameras, we did get a bid from Audio Engineer's their minimum bid was \$15,000 that includes material and labor. The original bid from Steiner Electric was \$5,000 which includes material and labor. Trustee Carlson would like to see more of a break down on the bids and information on continuing maintenance. Trustee Zeien asked Supervisor to put together an official plan outlining everything related to the security cameras and present it to the Board.

Legal ~ nothing to discuss under legal.

New Business ~ Gary Kuhls-Audit Report. Auditor Gary Kuhls provided the Board Members with copies of the audit ending March 31st 2010. The completed audit has been submitted to the Comptroller's office for the State of Illinois. The audit is also on file with Pam McCullough the County Clerk. Auditor Gary Kuhls proceeded to go over the report page by page with the Board explaining in detail his figures and findings. Two funds that should be increased are the IMRF and Social Security Funds. Another concern of Auditor Kuhls was attaching purchases to the correct line items. Auditor Kuhls had sent letters to the three Departments (Township, Highway & Assessor) reminding them of the importance of doing this otherwise it will skew future budgets. Auditor Kuhls stated that the townships financial status was very good but did not know what the next few years would be like due to the state of our economy. His best advice was to be as conservative as we have been in the past. Trustee Carlson made a motion to accept the audit as presented, the motion was 2nd by Trustee Zeien and passed with four ayes no nays and one absent with Trustee Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Treasurer's Report and Approval of Town Bills ~ Trustee Carlson made a motion to pay the town bills the motion was 2nd by Trustee Zeien and passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ no comments from the public.

Adjournment ~ a motion was made by Trustee Zeien to adjourn the meeting at 6:25 pm, 2nd by Trustee Turner motion passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk